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## Job Posting

Position Title:	Cashier/Store Clerk
Operation:	Churchill River Trading Post
Location:	Missinipe, SK
Duration:	May – October

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## Company Overview

Adventure Destinations Inc (ADI) is a privately owned organization that owns and provides marketing and support services to a collection of recreation properties in Northern Saskatchewan.

ADI encompasses Twin Falls Lodge, Thompson's Resort, five outpost camps and 29 secluded fly-in fishing lakes.

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## Position Overview

The store clerk is responsible for, greeting the customer upon arrival, providing outstanding customer service, and providing a friendly atmosphere for the customer. The store clerk will work closely with management and supervisory staff to ensure customer needs are addressed and that we meet or exceed their expectations. Store clerks who demonstrate motivation, competence and professionalism will be offered the opportunity for more business and operational responsibility than a typical store clerk or cashier.

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## Areas of Responsibility

- Cash handling
- Some food handling
- Rotating and restocking shelves
- Answering guest questions knowledgeably
- Addressing or re-directing guest concerns
- Accepting inventory as it comes in
- General cleaning and dusting
- Other duties as assigned

## Employment Schedule and Hours

This position is expected to work on a rotating schedule, which may be as much as 5 to 7-days per week, averaging 8-10 hours per day throughout the duration of the season.

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## Additional Job Benefits

Staff are provided with free-of-charge accommodations and one meal per day throughout the duration of the working season. Additional daily meal plans are available at a cost recovery rate. Fishing boats are available to staff during off-work hours free of charge (just pay for fuel).

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## Education and Experience Requirements

- High school diploma
  - Experience in convenience store, hospitality, and/or customer service
  - Knowledge (or willingness to gain knowledge) of local area
  - Knowledge (or willingness to gain knowledge) of fishing and hunting sector
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## Knowledge, Skills and Abilities Requirement

- Strong customer service and guest relations skills
  - Proven success in a team environment
  - Proficiency with computers and office equipment
  - Comfortable with numbers and calculations
  - Proper telephone etiquette
  - Excellent communication skills
  - High degree of professionalism
  - Willingness to learn new computer programs
  - Detail orientated, multi-tasking
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**Submit your cover-letter and resume to [pstern@adventuredestinations.ca](mailto:pstern@adventuredestinations.ca)**